



Part-Time Librarian

The City of Dakota City, an Equal Opportunity Employer, is now accepting applications for a Part-Time Librarian for 15 to 20 hours per week. This person must be flexible in the hours available to work between Monday through Saturday.

Applicants must have strong customer service skills. Responsibilities include but are not limited to the following: checking out materials, opening and closing the library, registering patrons for library cards and updating information as needed, assisting patrons with computers, assessing and collecting fines and fees, and assisting with Library programs. Public Librarian Certification is not required, but applicant may take certification courses. Bilingual ability in the Spanish language is desirable but not required.

Application, additional description of Librarian duties, and further information is available at Dakota City Hall, at www.dakotacity.net, or by calling (402) 987-3448.

Submit application and resume to the City of Dakota City, ATTN: City Administrator, P.O. Box 482, Dakota City, NE 68731, or via email at admin@dakotacity.net. Position open until filled.

First review of application materials to begin February 3, 2017.